

# TOWN OF EMMITSBURG PLANNING COMMISSION

## MEETING MINUTES of November 26, 2018

ATTENDING: Keith Suerdieck, Chairman; Frank Davis, Vice Chair; Mark Long, Secretary; Joyce Rosensteel and Glenn Blanchard, Town Commissioner.

STAFF: Zachary R. Gulden, MPA, Town Planner

1. Meeting called to order by Chairman Keith Suerdieck at 7:30 pm.
2. Pledge of Allegiance.

**3. OPENING STATEMENT:** None

**4. DISPOSITION OF MINUTES:** A motion to approve the Minutes of October 29 was made by Joyce Rosensteel and seconded by Frank Davis. They were unanimously approval.

**5. OLD BUSINESS:** None

**6. NEW BUSINESS:**

**A. Final Subdivision Plat of Section 3 – Lots 3, 4 and Remainder for Silo Hill.**

After a review of the application by Zachary Gulden, Joyce Rosensteel made a motion to conditionally approve the Final Subdivision Plat of Section 3 – Lot 3, 4, & Remainder North for Silo Hill. The motion was seconded by Frank Davis and was unanimously approved.

The following comments shall be addressed by Town Staff before recording the plat:

1. Page 1, Note #3 – Update the water classification from S-1 to W-1, and the sewer classification from S-1 to S-4\*.
2. Page 1, Area Tabulation – Update this section to read:

Area Tabulation

LOT 3 = 0.912 Ac.; 39,726.72 Sq. Ft.

LOT 4 = 2.000 Ac.; 87,120 Sq. Ft.

REMAINDER NORTH= 4.1348 Sq. Ft.; 180,111.888 Sq. Ft.

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TOTAL AREA OF THIS PLAT = 7.0468; 306,958.608 Sq. Ft.

3. Page 1, Area – Update 2.912 AC. To 7.0468 AC.
4. Page 1 – Remove the Frederick County Planning Commission signature box.
5. Page 2, Existing Conditions – Remove the proposed lot lines.
6. \*Final approval from the Frederick County Health Department to change the sewer classification from S4 to S3.

**7. PUBLIC COMMENT:** None

**8. A motion to Adjourn** the meeting was made Glenn Blanchard and seconded by Joyce Rosensteel. Meeting was adjourned at approximately 7:40 pm.

There will be no Planning Commission meeting in December. Next meeting will be January 28, 2019

Submitted by Mark Long, Secretary